AAC&U Transforming STEM Higher Education Conference
Conference Presenter FAQs

Q1. Will breakout rooms be available?

A1. Yes. A technical producer will assist you with setting up breakout rooms if you indicated that you will need technical assistance on the Technical Support survey.

Q2. Will participants be allowed to select their own breakout rooms?

A2. No. The technical assistant will create breakout rooms prior to the session. Session attendees will be randomly assigned once the meeting has started.

Q3. Will the host and all cohosts be able to move to the different breakout rooms?

A3. Yes.

Q4. Can you assign co-hosts as additional presenters?

A4. In Zoom, only one person can be the host. Other presenters can be assigned as co-hosts. However, the PowerPoint can only be advanced by the person sharing slides from their own computer as host or co-host.

Q5. Will presenters be able to use polling during the session?

A5. Yes. Either the presenter or the technical producer can create polls when you meet 10 minutes prior to the session start time. NOTE: Do not use other polling applications, e.g. Mentimeter, Poll Everywhere, etc. Presenters will only receive technical support for ZOOM polls.

Q6. In a facilitated discussion or ideation session that is 30-60 minutes, do we present PowerPoint slides for 10-15 minutes?

A6.   Yes. Presenters are encouraged to limit their formal remarks to no more than 10-15 minutes to maximize time for dialogue and discussion.

Q7. Will the entire session be recorded or just the presentations?

A7.   The full session will be recorded. Breakout rooms will not be recorded.

Q8. How are breakout room sessions recorded?

A8.   Breakout room sessions will not be recorded.

Q9. Do you know when we will be notified of our session date and time?

A9.   Notifications to presenters on assigned session date/time were sent out by email on Tuesday, October 20th.

Q10. How long will the videos be available?

Q10.   Conference presentations will be available for asynchronous viewing for about 45 days after the conference. These will become available about 7 days after the conference.

Q11. When will the presenters receive the comments from reviewers about their proposals?

Q11.   These have been sent out to the primary session contacts on October 23rd. If you did not receive comments, please email conferences@aacu.org.

Q12. Is the chat room just text or is there an option for video?

A12.   Attendees will be able to connect by the chat tool during the individual presentations in Zoom. There will not be a general chat feature on the vConference platform. Additional opportunities are provided to talk person to person, and live chat, with presenters and attendees during the poster presentations and in the STEM Central Lobby.

Q13. How do we reserve a chat room?

A13   Attendees may register for a lounge in the STEM Central Lobby to meet with an affinity group(s). To sign up, please respond to STEM Central Lobby survey no later than 11:59pm local time, Tuesday, November 3rd.

Q14. Will the chats from the STEM Central Lobby be available after the conference?

A14.   No. The chats in the STEM Central Lobby will only be available during their scheduled times.

Q15. Can we "advertise" through the conference chat?

A15.   Advertising or promoting specific products is not allowed within the STEM Conference. If presenters have a need to solicit attendees, they are encouraged to contact the AAC&U Conference Planning Office at conferences@aacu.org to register as a conference sponsor.

Q16. Do you know if there will be a separate training for poster presenters?

A16.   No. Instructions for poster presenters will be sent under separate cover and will be available on the conference landing page under resources.

Q17. How will issues with sound, e.g. echoes, noise interference, etc., be addressed?

A17.   The session attendees will be muted as they enter the session. Be sure your cohosts are muted unless they are talking. Technical producers will be present in the sessions to assist with any issues.

Q18. How many participants should we expect in our sessions?

A18.   Attendance may vary. However, there is no limit to the number of attendees that can enter a specific session. Sessions will be available after the conference on demand which will provide another opportunity for viewing the sessions.

Q19. How would a Zoom bomber be handled?

A19. In general, conference session technical producers will only admit registered attendees into the session at the start time of the session. Technical producers will also monitor the conference platform throughout the conference for any security issues.