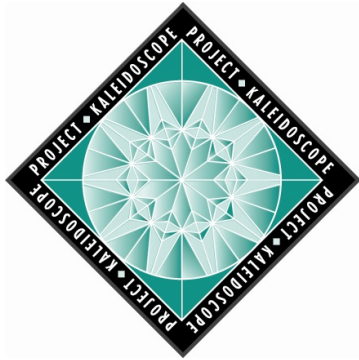


OH-PKAL Conference Application 2017/2018



The Ohio PKAL Regional Network would like to invite applications to host the Ohio-PKAL 2017 or 2018 conference on their campus. This conference brings together the regional community of practice to promote and enhance learner-centered STEM education through sharing of evidence-based best practices. Application materials should be submitted via email to the chair of the OH-PKAL Governing Board – Andrew Heckler (heckler.6@osu.edu) by October 2, 2015. All applications should include the following information:

1. Institution
2. Address
3. Contact Person
4. Telephone
5. Email Address
6. For which year are you applying to host the conference? (mid-May 2017, 2018)
Please indicate any available dates and preferences.
7. The conference host should expect as many as 400 participants. A venue should be available for the keynote (and the closing) that can accommodate all participants. Please describe the facilities available for the keynote.
8. Part of the conference will comprise parallel sessions. Please describe your capacity to host all participants with as few as 4 and as many as 8 parallel sessions in relatively close proximity, keeping in mind that some sessions could have up to 100 participants, and that rooms will require a computer projector, screen, podium, and for large rooms, a microphone.
9. Please describe your capacity to host a poster session, with space and equipment (e.g., easels) for up to 40 posters, allowing room for participants to move comfortably among posters.
10. Are all of the meeting spaces on campus that would be used for this conference ADA compliant?
11. Please describe the capacity to host a breakfast/coffee reception and a lunch. The lunch should include seating for all the conference participants.
12. Do you have residence hall space or available hotel space in close proximity?
13. Please include a map indicating the locations of all venues and parking. Describe the parking availability and any fees for parking.
14. What makes your campus/conference site uniquely qualified to host this conference?
15. Letter(s) of support from campus administrators are welcome.

Thanks for your interest in OH-PKAL.