Material presented in this handout is adapted from Condon, Iverson, Manduca, Rutz, and Willett: Faculty Development and Student Learning: Assessing the Connections, Indiana University Press, 2016. Research was funded by grant #200900162 from the Spencer Foundation in Chicago, IL.

Features of Carleton’s faculty development curriculum:

- Articulate course learning goals.
- Scaffold assignments in the course by staging assignments to build up to larger assignments and assigning drafts as part of the assignment.
- Help students pay attention to audience in writing and oral reports.
- Develop a rubric for evaluating student work.
- Encourage students to write multiple drafts and revise in response to feedback.
- Provide students with clear, helpful, and timely comments on their work.
- Provide students with exemplars.
- Incorporate peer review.
- Encourage help-seeking habits for all students (writing center, library, professors, staff, and peers).

WAC

- Analyze assignments for effectiveness.
- Make comments effective--focus on the larger/global issues in earlier drafts and then comment on the grammatical or other small errors in later versions.
- Teach students to write clear prose.
- Teach students to write with clear organization.
- Teach students to use appropriate diction.
- Teach students to use Standard English effectively.
- Teach students to understand writing as a process.
- Teach students how to apply forms of attribution and citation as appropriate.
- Teach students about academic honesty.
- Help students develop confidence in their writing.
- Help students to become self-aware and self-reflective writers.
- Help students develop their information literacy (research skills, citation, and documentation).

QR

- Institute a quantitative habit of mind for students.
- Help students implement quantitative methods correctly.
- Help students interpret and evaluate quantitative information thoughtfully.
- Help students communicate effectively with quantitative data.
- Give students ill-structured problems and assignments that involve real-world problems.
- Help students visually represent numbers to support their arguments.