

**Impacting Community through Service Learning
Fall 2009 Course Calendar**

Date	Topic	Assignment Due
8/18	Introduction of course, Syllabus overview Assignment: <i>Schedule appointment with Academic Advisor after Sept 1. Assignment is DUE Sept 29, so schedule in time to have worksheet complete by then. You WILL be deducted points for being late.</i>	
8/20	Creating Community – teambuilding on the Green with Andrea Miller Pound	
8/25	Orientation to Service Learning Assignment	Turn in the date of the scheduled appointment with your Advisor
8/27	Citizenship Activities	
9/1	Discuss the Advising Assignment Relationship Skills: Basic Communication	
9/3	Prepare for choosing your Community Partner; Student Affairs Dragon Quest Session 1 Assignment: <i>Review the Community Partner Directory and think about placement</i> Assignment: <i>In small groups, begin working on Dragon Quest project</i>	
9/8	Community Partner Visit Assignment: <i>Select Community Partner preferences</i>	
9/10	Student Panel Pre Service Learning Activities	
9/15	Service Learning Community Partner selection, Relationship Skills: Self Awareness, Personal/Emotional intelligence	Top 2 Community Partners Due
9/17	Maintaining Healthy Lifestyles with Melissa Scott	
9/22	Student Affairs: Dragon Quest DUE Orientation to Reflection, discussion of time log and weekly structured reflections	Dragon Quest DUE!
9/24	University Day Convocation Class will meet at the Alys Stephens Center; convocation begins at 9:30	Community Partner Commitment Form DUE
9/29	Start working at Service Learning site, Interculture Communication with Josh Carter Assignment: <i>Begin weekly structured reflections</i>	SL Week #1 Academic Advising Assignment Part 1 DUE Time Management Seminar DUE (must attend 1 of 4 seminars – see dates in syllabus)
10/1	SERVICE LEARNING FIELDWORK: NO CLASS	

Date	Topic	Assignment Due
10/6	Skills for Good Reflection Career Services Presentation	SL Week #2 Service Learning Agreement DUE
10/8	SERVICE LEARNING FIELDWORK: NO CLASS	
10/13	Relationship Skills: Empathy	SL Week #3
10/15	SERVICE LEARNING FIELDWORK: NO CLASS	
10/20	Social Capital	SL Week #4
10/22	SERVICE LEARNING FIELDWORK: NO CLASS	
10/27	In class discussion and reflection activities Library instruction with Imelda Vetter	1 st Critical Reflection Paper Due (midterm), mid-semester joint assessment with Community Partner; check time log SL Week #5
10/29	SERVICE LEARNING FIELDWORK: NO CLASS	
11/3	Relationship Skills: Assertiveness and personal responsibility	SL Week #6
11/5	SERVICE LEARNING FIELDWORK: NO CLASS	
11/10	Bringing Closure to your Service Learning experience; Stereotype Activity with Tom Struzick	SL Week #7 Advising Assignment, Part 2 DUE
11/12	SERVICE LEARNING FIELDWORK: NO CLASS	
11/17	Experiential Activity: Project Design to Meet Community Needs	SL Week #8
11/20	SERVICE LEARNING FIELDWORK: NO CLASS	
11/24	What is Service? In-class discussion and activities with community partner Reggie Holder	2 nd Critical Reflection Paper (Final) DUE, time log and final assessment from Community Partner DUE
11/26	THANKSGIVING HOLIDAY: NO CLASS	
12/1	Course review Course evaluation	Power Point DUE for review Financial management module completed (online)
12/3	Dead Day, no class	
12/8 FINAL	Final Presentations Community Partners invited	Final Presentations DUE, including Power Point

***CALENDAR IS SUBJECT TO CHANGE DURING THE SEMESTER AT THE
DISCRETION OF THE INSTRUCTORS**

Impacting Community through Service Learning Fall 2009 Course Syllabus

Instructors:

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1. **Course Number:** LCSL 101 617
Course Title: Impacting Community through Service Learning
Credit Hours: 3 Hours, Tu/Th 9:30 – 10:45
Location: Heritage Hall Room 524

2. **Text:** Assigned readings to be announced and posted on course website
Suggested Text: A required textbook for all students in a Freshman Composition course is *The University Writing Web*, NY: Pearson Custom, 2008. This is a custom edition for UAB with a MyCompLab access code. (Note that this handbook can only be purchased at campus bookstores and is not available through online retailers). Purchase entitles the user to four years of free access to the University Writing Web, which includes both general writing resources and specific writing resources by department and school. *Students who fulfilled their freshman composition requirement by AP or CLEP will not know about this textbook which provides four years access to a writing resource which may be required in future courses that they take.*

3. **Course Description:** Students will be engaged in ongoing service through partnerships with community agencies as an integral part of the course. The seminar will address such topics as basic communication and relationship skills, and the study of and exposure to underserved and under-represented populations. Students will be introduced to skills and issues relevant to medicine, nursing and health professions, psychology, social work, counseling, sociology, and education.

4. **Service Learning:** Service learning is a method of learning that integrates academic work with community service. Students learn to apply knowledge gained in the classroom to “real life” by getting hands-on experience in the community. Service learning benefits students by enhancing their understanding of concepts learned in the classroom, promoting personal identity, fostering the development of civic responsibility, and giving them the opportunity to work with diverse populations in a “real world” setting. The community partners benefit from the relationships formed and the services students contribute in response to community needs.

- **Engagement** in service activities with a selected community partner in a mutually beneficial relationship based on a spirit of collaboration.
- **Reflection** upon larger issues that affect communities through readings, journal entries and discussion.
- **Integration** of community engagement and academic learning through discussions, papers, presentations and experiential activities.

5. Course Objectives:

A. Community Engagement and Civic Responsibility

- Develop a collaborative relationship with a community partner
- Develop an understanding and appreciation of the issues and needs of the populations served by our selected community partners
- Work with a community partner to identify a specific need that can be addressed through student involvement
- Develop and implement a project designed to respond to that identified need
- Develop an awareness and understanding of one's multiple roles and responsibilities as a citizen of a community

B. Skills for Communication and Relationships

- Explore foundational concepts of healthy relationships, including empathy, assertiveness, and personal responsibility
- Develop increased self-awareness and understanding of personality and emotional intelligence
- Develop awareness, knowledge and skills for working with special and diverse populations
- Demonstrate use of non-verbal and verbal skills in a helping relationship

C. UAB and First Year Experience

- Develop critical and analytical thinking abilities and oral and written expression
- Equip students with academic survival skills
- Provide students with resources and information to assist with successful transition into the college experience

6. Expectations. Students are expected to be actively engaged in the learning process, in class and in the community. Class participation is essential. Students will be evaluated on their ability to relate course readings to class discussions and in their volunteer work. Class discussions and written materials should demonstrate analytical thinking and use of university and community resources.

7. Course Blackboard Vista. The course website will serve as an on-line repository for this course. We will use the course website to post class announcements, assignments, course readings and other materials. Students will also submit assignments through the course website. Be sure to bookmark the Vista log-in page: www.uab.edu/academiccourses. If you have any problems, contact AskIT at 996-5555.

8. Course Assignment and Requirements

- A. Service-Learning Assignment:** The majority of work for this course will stem from the service-learning experience. Students will be required to work 2 hours/week for 8 weeks for a total of 16 hours for the semester. The purpose of the service-learning experience is to give students the opportunity to apply course concepts in a real world setting and provide needed services while collaborating with a community partner. Specific requirements of your Service-Learning Assignment include:
- **Community Partner Commitment Form and Service-Learning Agreement:** forms to be completed to arrange for service-learning experience
 - **Weekly Structured Reflections:** Once you have started your service-learning experience, you will be required to submit weekly structured reflections online. These are due by Sunday at midnight and should be submitted through the course website.
 - **Two Critical Thinking Papers (mid-term and final):** As part of your service learning experience, you will be assigned 2 papers through which you will thoughtfully integrate classroom and service-learning experiences. These papers should show evidence of your growth and development in your relationship and communication skills and understanding of civic responsibility.
 - **Time Log:** Students are responsible for recording their hours of service
 - **Mid-Semester Joint Assessment and Final Evaluation by Community Partner:** Forms to be completed by Community Partner
- B. Dragon Quest:** This is a Student-Affairs facilitated activity in which students will work in teams to complete the assignment.
- C. Advising Assignment:** This required two-part advising activity is designed to help students in goal setting and career planning.
- D. Attendance and Class Participation** are required.
- E. Class Exercises and Activities:** As this is an experiential, skill-based class, students will be involved with various in-class activities to develop relationship skills and deepen understanding of course concepts and service-learning experiences. These activities will be in many forms including skill practice, assigned activities, class discussion, and small group activities.
- F. Assigned Readings:** Throughout the semester you will be assigned readings. Since we do not have a textbook assigned to this class, the readings posted on the course website serve as the text for this course. ***You are expected to have read the assignments and be prepared to discuss at least 2-3 points from the reading when you come to class.***

G. Time Management Seminars: Students must attend 1 of these seminars:

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|----------------|-----------------|-----------------------|
| • September 16 | 5:00pm – 6:00pm | HUC Alumni Auditorium |
| • September 17 | 4:00pm – 5:00pm | HUC Alumni Auditorium |
| • September 23 | 3:00pm – 4:00pm | HUC Alumni Auditorium |
| • September 29 | 5:30pm – 6:30pm | HUC Alumni Auditorium |

H. Financial Management Online Seminar: Student must complete the online financial management seminar at www.uab.edu/fyeresources.**9. Grading Procedure**

The following scale will determine grades:

Service-Learning Assignment	Total 400 Points
• Community Partner Commitment Form	• 10 points
• Service-Learning Agreement	• 20 points
• 8 Weekly Structured Reflections	• 80 points (10 per reflection)
• Mid-Term Critical Thinking Paper	• 50 points
• Mid-Term Time Log check	• 5 points
• Mid-Term Joint Assessment	• 10 points
• Final Critical Thinking Paper	• 50 points
• Service Learning Attendance as reported in Final Time Log	• 80 points (10 per service-learning week)
• Final Evaluation by Community Partner	• 20 points
• Final Presentation and Power Point	• 75 points
Group Project Design to address community need (earn points by attending class on 11/17)	10 points
Attendance and Class Participation (this includes evidence of readings, participation in discussions, etc.). <i>If you miss a class, you must see the instructor about making up any missed activities or in-class assignments. Failure to do so will result in deductions from Participation Grade.</i>	50 Points
Dragon Quest Activity	50 points
Academic Advising Assignment Part I	20 points (5 of these points are for scheduling your appointment by 8/25)
Academic Advising Assignment Part II	30 points
Healthy Lifestyles Seminar (earn points by attending class on 9/17)	10 points
Library Resource Instruction (earn points by attending class on 10/27)	10 points
Time Management (earn points by attending out-of-class seminar)	10 points
Financial Management (earn points by completing Online Seminar)	10 points
TOTAL:	600 POINTS

Your grade will be calculated as follows:

- A = 540 – 600 points = 90 – 100%
- B = 480 – 539 points = 80 – 89.9%
- C = 420 – 479 points = 70 – 79.0%
- D = 360 – 419 points = 60 – 69.9%
- F = 0 – 359 points = 0 – 59.9%

10. Course Policies

- A. Policy on Academic Misconduct:** Students are expected to follow the Student Code of Conduct as found in the UAB *Directions*. All acts of dishonesty in any work constitute misconduct, including cheating and plagiarism.

- B. Academic Accommodations:** Any student wishing to request academic accommodations due to a disability needs to set an appointment with the instructor and present an accommodation memo. Contact information for Disability Support Services: 516 Hill University Center; Phone: 934-4205; Web: www.uab.edu/dss; e-mail: dss@uab.edu.

- C. Attendance** is required. This means that students are expected to be present at each scheduled meeting of the course and at their service learning site. Note that points will be deducted from your class participation Grade for failure to attend class. Additional points may be deducted for absences from certain classes to which points are specifically assigned. Make-up assignments will only be permitted for excused absences. Students are responsible for contacting instructors in a timely manner to request permission to do make-up assignments.

- D. Policy on Late Work:** Students are expected to turn in all assignments on time. Points will be deducted for late submission.

- E. Cell phones** are to be TURNED OFF during class.