

Using Evidence: Communicating and Receiving Feedback about Your Achievements

If you have an annual meeting with a chair (director, head, dean) to discuss your achievements, problems, challenges, and your future at the institution, please reflect on the following questions. Give a brief summary of your reason for your answer to the questions that can be answered by a simple yes/no response.

1. What evidence do you use in making your case that you are an effective teacher?
2. What evidence does your chair (director, head, dean) use in evaluating your effectiveness as a teacher?
3. In your self assessment of your teaching do you compare your goals/plans with your achievements?
4. Do you consider the collective responsibilities and goals of the department and or college and your role in meeting them when you make your case for your effectiveness as a teacher?
5. Do you desire to discuss such issues as integrity, character, role modeling, civility, leadership?
6. Do you discuss your plans/goals for the next academic year?
7. What has been the most encouraging, informative, satisfying about these meetings?
8. What has been the most disappointing, counterproductive, and least satisfying about these meetings?

