

## **Non-Tenure Track Evaluation**

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The Writing Committee proposes these changes in the guidelines for evaluation of non-tenure track faculty:

### **New Non-tenure Track Faculty**

As has been the practice in the past few years, the coordinator of the composition program will mentor and visit new NTT faculty in their first semester and write an evaluation.\*

- These faculty will also be members of a mentoring group who will visit classes and talk about their experiences with other group members.
- During the first semester, NTT faculty will ask students for an evaluation of teaching practice.
- NTT faculty will attend pre-semester orientation and other comp program workshops and discussions.

### **Non-tenure Track Faculty Evaluation**

Faculty who have taught in the composition program for more than a year must be evaluated annually. In an effort to widen the discussions we have about teaching composition and the scope of the evaluations, we suggest two models for these evaluative activities:

- NTT faculty might choose to be evaluated through a conversation and class visit by at least one colleague who teaches composition (see proposed form\*). OR
- NTT faculty can elect to be members of a small mentoring group (of 3-4 colleagues) who visit each other's classes and write evaluations.

For all NTT faculty we propose

- that the evaluation include the whole semester plan as well as the class visit and that the teachers and evaluators discuss good teaching practice in an end-Of-the-semester staff meeting.
- that NTT faculty attend the pre-semester orientation and at least one composition workshop or discussion each year.

### **\*Suggested Criteria for Evaluation**

1. Comments on syllabus design and course plan: do they reflect best current practice in teaching composition?  
Strengths  
Suggestions
2. How does the class plan fit into the syllabus and reflect the best current practice in the field? Describe class activities and their effectiveness.  
Strengths  
Suggestions
3. Comment on the interactions between teacher and students (clarity, questions and responses, involvement of students)  
Strengths  
Suggestions